## CARNAGILL COMMUNITY PRIMARY SCHOOL

## Charging and Remissions Policy

In order to enhance our school curriculum, children participate in educational visits. We also arrange for authors, workshops and theatre groups to visit school. These can involve costs which school funds cannot always meet. Parents/carers are asked to contribute voluntarily towards these costs, but if contributions are not possible, no child will be excluded from the activity. However, it may be necessary to cancel visits, or other events, if contributions do not cover the cost. Parents will always be informed of any arrangements by text. Parents can be charged for costs incurred in residential visits for board and lodging. Parents can request financial support to help cover the cost of residential visits. For amounts over £30 an instalment method of payment is in operation.

Parents/carers are asked to make a contribution towards the cost of each 10 week swimming course which involves Year 1 to Year 6 children.

We have a standard charge of £3 to cover the cost of any books damaged or lost in the care of the children whilst out of school.

Personal photocopying will be charged at 10p per black and white copy and 15p per colour copy, to cover the cost of the print, toner, photocopy rental and wear and tear on the machinery.

Reviewed: March 2014

Review date: March 2016

Reviewed November 2016

by Miss E Young Head teacher

Next review November 2018