

**MINUTES OF THE MEETING OF GOVERNORS
OF CARNAGILL SCHOOL HELD ON
WEDNESDAY 14TH SEPTEMBER 2016 AT 4.00PM**

Present:

Andrew Duncan (Chair)
Sue Gibbons (Vice Chair)
Elaine Young (Headteacher)
Mairi Featherstone
Lauren Stephens

In attendance: Carole-Anne Lennon (Clerk)

	Action
<p>1. Apologies for absence Apologies were received by Sarah Bain, Katy Riley and Graham Nicol and were consented to.</p> <p>2. Declaration of interest Governors confirmed that they had no interests to declare.</p> <p>3. Lindsay Miller, EDA Lindsay Miller reported that the KS2 combined data (in reading writing and maths) for attainment was 11%. This is very low and is more than likely to trigger an early Ofsted inspection. That said, progression is not below floor standard which is fairly positive and under the new curriculum reading and writing is average, however, maths is below average. The LA have agreed with Elaine Young to come in to school on a 2 term support plan at priority 1 until Easter for Maths and English. There is also support for Elaine Young as a new Headteacher to the authority.</p> <p>SG: Is this what a lot of schools are getting because of the changes to the curriculum?</p> <p>LM: Yes and no, it is a harder testing regime.</p> <p>CAL: We have expertise in Maths and English within the school.</p>	

Signed..... (Chairperson)

Date/...../.....

Infact, our English Leader goes out to other schools within the Swaledale Alliance to teach good practice.

LM: This is not a criticism as I have seen really good teaching within school. It is a fresh pair of eyes that will hopefully give your leaders constructive feedback.

EY: Charlotte Bullock, Maths Leader and Esther Brown, English Leader have put in a lot of work in over the summer to support homework in maths and spelling in English.

SG: Will it be measured on Target Tracker?

LM: We would not measure it on Target Tracker.

AD: Do Ofsted get told about the support?

LM: No, it is in partnership with the LA.

Lindsay Miller also reported that there was a Governance Health Check booked for Elaine Young, Carole-Anne Lennon (Clerk) and Andrew Duncan (Chair) for Tuesday 4th October 2016.

The Governors thanked Lindsay Miller for her time.

4. Matters Arising

- **Date correction** - changed from 1st to Wednesday 11th January 2017.
- **PE iPads** - Lauren Stephens reported that all iPads have all the apps installed and will be distributed to each class as soon as possible. She also reported the school had become a member of Youth Sport Trust and Foundation Stage have already planned their PE through music and dance resources. Lauren shared feedback from Anne Thorogood's visit in June (Appendix A)
- **Loan Application** - As previously reported the application never went ahead for the loan to improve windows, carpets etc. as the LA were reluctant to lend the £54k over a 10 year period. We are still awaiting a response from the LA who are currently looking into a Local Authority Capital Funding grant

Signed..... (Chairperson)

Date/...../.....

for the windows. Therefore, the windows have been put on hold at this time. As numbers have risen considerably it was agreed to go ahead with the replacement of carpets throughout school during the school holidays as these are a health and safety issue. Unfortunately, the fitting of the carpets has come with lots of issues ie. poor fitting etc. This is something that is being addressed and invoices will not be paid until we are completely satisfied with the end result. Staff toilets have been refurbished, and the roof boxes on the Key Stage 2 side of school have been boxed in and insulated.

- **MOD funding grant** - Carole-Anne Lennon reported that Schools ICT have just informed us that the iPads we ordered are not provided by Apple any longer. We have had discussions with the IT Co-ordinator and staff and have decided to order the 30 x 128GB as opposed to the 32 x 32GB. This will cost £366.12 more than anticipated, however, this will be better value for money long term. The funding grant will still cover all the costs.
- **Server** - Elaine Young reported that the current server was a 2008 model and everything was running extremely slow. Schools ICT have informed us that a new 2016 model will be coming out later in October/November at a cost of approximately £2k. The governors agreed this would need to be upgraded to the new model when the time came.

5. Confirmation of Minutes

The minutes of the meeting held on Wednesday 30th June 2016, which had been circulated, were confirmed and signed and have been placed in the minute book.

6. Correspondence to receive

- **Governor Visits** - Andrew Duncan produced some very useful leaflets (Appendix B) all about knowing your school and school visits. He urged all governors to read them through.

7. Headteacher's Report (Appendix C)

- **Pupil Premium** - Carole-Anne Lennon reported that Pupil Premium is £20k higher due to a rise in numbers at the Census count in May 2016. Elaine asked if Pupil Premium is reviewed by an external advisor. Andrew Duncan to investigate.

AD

Signed..... (Chairperson)

Date/...../.....

- **Staffing** - Jools Form covering PPA with music and art for Year 3/4 class.
- **School Improvement Plan** - Point 1 should read "Raise attainment for all pupils across the school in reading, writing and mathematics to above floor target".
- **General** - Elaine Young reported that the children have settled in to the new academic year very well. Also, due to health and safety and safeguarding we have stopped parents from coming in to school at the beginning and end of the day. This has proved very successful and the children are a lot calmer.

SG: Are you going to be having them line up in the morning?

EY: No, we are happy with the system in place.

The Governors thanked Elaine Young for her report.

8. Resources

- **New Bursar** - Carole-Anne Lennon reported that Gary Dobson was our new allocated Bursar and would be coming in this month shadowed by Chris Wallis from Bursar support.
- **Revenue Financial Forecast** - Carole-Anne Lennon reported that if numbers remain at 212 for the Census in October we would be looking at a possible additional £42k funding per annum. She will report further when she has met with new bursar.

The Governors thanked Carole-Anne Lennon for the information shared.

9. Committees of the Governors - Elaine Young reported that it was a statutory requirement to appoint an Online Safety governor. The Governors discussed all the committees and responsibilities and agreed roles as Appendix D.

10. Any Other Business

There was no other business.

Dates of GB meetings for 2016/17:

Wednesday 9th November 2016 at 4.00pm

Wednesday 1st January 2017 at 4.00pm

Signed..... (Chairperson)

Date/...../.....

Wednesday 8 th March 2017 at 4.00pm Wednesday 3 rd May 2017 at 4.00pm Wednesday 14 th June 2017 at 4.00pm	
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Signed..... (Chairperson)

Date/...../.....